



Traffic Records Coordinating Committee

September 7, 2006 - MINUTES

9:30 a.m. – 3:00 p.m.

MDOT Secondary Center, 7575 Crowser Drive, Lansing, MI, 48909

Facilitator: Michael Prince-TRCC Chair

AGENDA

1. Networking/Coffee	All	9:30 a.m.
2. Welcome/Introductions <i>Introductions made. Mike Prince provided an overview of the days meeting and why we were here</i>	Mike Prince	10:00 a.m.
3. National Traffic Records Update by NHTSA <i>Mike Witter provided an update of current happenings from NHTSA in regards to traffic records. He talked about re-authorization, 408 funding and where Michigan and the other states stand and praised Michigan for being a leader in the traffic records arena.</i>	Mike Witter	10:15 a.m.
4. Michigan TRCC History <i>Kathy Farnum presented an historical review of the TRCC and how we got to be the current TRCC</i>	Kathy Farnum	10:30 a.m.
5. Michigan Crash Records History <i>Jack Benac provided an historical review of crash records and crash records systems dating back to the 1960's and moving up each decade.</i> W:\GTSAC Info\Action Team Information\TRCC\408\408 Application\Crash Records History.ppt	Jack Benac	10:45 a.m.
6. Traffic Records Assessment / Strategic Plan <i>Steve Schreier presented an overview of the Traffic Records Assessment along with how the strategic plan and 408 application came together.</i> W:\GTSAC Info\Action Team Information\TRCC\408\408 Application\4 TRCC Strategic Plan 10 6-8-06.doc W:\Assessments\TR\Michigan TRA Recommendations.doc	Steve Schreier	11:00 a.m.
7. LUNCH	All	11:30 a.m.
8. Emerging Data Security Issues and Act 26 Update <i>Mike Prince provided an overview of the various data security issues facing Michigan since the implementation of CPR. Mike advised the group of some changes to the process of getting access to data and the TCRS web tool. The group was in general consensus with the changes, but only asked for advanced communication in the event there are changes.</i> W:\GTSAC Info\Action Team Information\TRCC\408\408 Application\TRCC Data Security Presentation September 2006.ppt	Mike Prince	12:30 a.m.

<p>9. Electronic UD-10 Format Discussion</p> <p><i>Diane Sherman presented a brief overview of the electronic UD-10 that they would like to use as the 'standard' for electronic data capture solutions. The group was in consensus this was a good idea and in general liked the form.</i></p>	Diane Sherman	1:30 p.m.
<p>10. Submitting Forms to State</p> <p><i>Diane Sherman ask for support from the users submitting crash data in getting the UD-10's sent to the state as fast as possible. This will lead to an increase in quality and speed in getting the data back out for use. Because of the increase in the quality of processing, most agencies that process today no longer need to do this. The agencies at the table that do process today agreed and are willing to work towards stopping processing as soon as practical.</i></p>	Diane Sherman	2:00 p.m.
<p>11. Data Quality Issues</p> <p><i>Jack Benac provided a general overview of some of the data quality reports and how they can be used. He also proposed to re-convene a data users group or sub-committee to review current issues and topics that might affect the user community. Mike Prince will work with Jack Benac and Steve Schreier to get this group back together and meeting.</i></p>	Jack Benac	2:15 p.m.
<p>12. Next Meeting</p> <p><i>There was discussion about how often the TRCC should meet. It was initially proposed that the TRCC should meet monthly, however, others felt that if a data sub-committee was established, this might not be necessary. There are also concerns from some agencies about having their staff having to attend multiple meetings. The next meeting date was left open for now but there seemed to be agreement that the full TRCC should meet at least twice a year, more often if necessary. Members are encouraged to provide input on the matter. A future meeting date will be announced at a later date.</i></p>	Mike Prince	2:30 p.m.
13. Q & A/Discussion	All	2:35 p.m.
14. Meeting was adjourned at approximately 2:50 pm		3:00 p.m.